

**Casper Alcova Irrigation District
Regular Board Meeting
February 8, 2024**

The Casper Alcova Irrigation District (CAID) board meeting was called to order at 2:06 p.m. by President Ron Richner. Joan called Roll. Those in attendance were commissioners Ron Richner (President), Ric Herman (Vice-President), Dan Robinett, John Bentley. Arriving late was Len Camp. Also, present were Joan McGraw (District Manager) and Tony Jensen (Field Manager). Members of the public attending, please see the attached sign-in sheet.

Minutes:

The commissioners reviewed the minutes for the January 11, 2024, board meeting. Ric moved to approve the minutes as presented. John 2nd. A vote was taken. Motion carried.

Kelly Burch- Change of Place: Kelly presented a map from WLC survey regarding his petition to change place of use. Ric moved to accept the petition to change of place as presented. John 2nd. A vote was taken. Motion carried.

Financials:

Joan presented the February financial statement. Ric moved to accept the February financial statement as presented. Dan 2nd. A vote was taken. Motion carried.

Joan presented the February voucher. Dan moved to accept the February voucher as presented. John 2nd. A vote was taken. Motion carried.

Manager Reports:

Tony Jensen: Working on poison spider reshaping and cleaning it up, removing weeds from Pat Siphon. Removed trees with NCW&P. RMP will remove the trees that are in the power lines. Lateral 41 repairs are almost done. Lateral 328, replacing batteries at the automation sites. Truck repairs on snowy days. Got a quote for the seals on Poison Spider.

Joan McGraw: Attended 4 States Irrigation Council annual meeting. Very helpful with ideas for grants, projects, and suppliers. Ric received the Golden Gate Award for his vision and work forming the Wyoming Association of Irrigation Districts. Those attended were Ron, Ric, John, Joan, Tony, and Jason Gutierrez, who drove John.

District Reports:

District 1- Ron Richner: Nothing to report.

District 2- Len Camp: Nothing to report.

District 3- John Bentley: Lateral 218 needs to be fixed where the headgate ends. Discussion regarding issues.

District 4- Dan Robinett: Nothing to report.

District 5- Ric Herman: Buckholz needs culvert and concrete on lateral 380.

Old Business:

Annual Meeting and Election: Discussion regarding speakers and partners to invite to the annual meeting and election. WWC will update on the Level I, SEO Area I representative, and an update from the Legislatures.

WWC 256 Drop Structure: Discussion regarding the bidding process, mandatory pre-bid tour, and bid due date. Joan will post on Public Purchase.

Public Officer Training: Joan informed the board the Department of Audit is now offering online self-paced training.

New Business:

Risk Management Policy and Records Management: Joan presented to the board a need for a Risk Management Policy Management including all board members to have the ability to receive email. Critical if it is confidential information and lowers the risk of paper copies being lost. Board members who want to search for records is required to have two board members and management staff. Joan expressed a policy was needed to charge anyone who wants to view records other than their own, an hourly rate, plus the cost of copies. There was a motion made years ago to do so, but apparently was never enforced. This was tabled for the meeting in March.

Credentials: Joan gave an update on the credentials. They are being verified with CAIDs data base, SEO records, and finally the landowner. Jerry Cook asked when to expect the credentials. Joan said as soon as we they have been verified. John mentioned that the big thing is that landowners have land in both districts and those need to be taken care of. Joan agreed, that is one of the things they are verifying. Jerry asked for the credentials CAID sent the judge. Joan informed him that no credentials were sent to the judge.

Canal Tour: After a brief discussion regarding a tour of the canal offered to all landowners it was scheduled for March 20, at 9:00.

Public Comment:

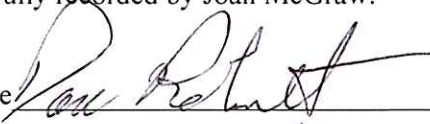
Jerry Cook- 174 Lateral Overflow Issue: Jerry Cook wanted to know where CAID was at with the 174 Lateral Overflow. Ric said there was nothing on the agenda about it. Jerry asked why he didn't think it was important to discuss the issue as we were out of contract now. Ric said that the original contract was never returned to CAID from WLC. Jerry brought up that Drew talked about bringing it back up the ditch, there were no plans brought to CAID's attention. Jerry asked what plans had to do with the 174 overflow. Jerry questioned why the plans would help CAID, and that "right now we have an overflow issue. We had an agreement until the end of last year, and that we can figure that out elsewhere." He showed the contract but did not pass it around the table. He agreed to the original agreement that has now been voided. Ric drafted the temporary overflow agreement and all the board members signed it and agreed to it in May 2022. Jerry said, "let me show you what kind of path you are about to go down" and played audio of an exert from a previous meeting when they discussed what to do next in regards for the 174 overflow. Jerry informed the board that CAID is, "about to breach the contract and stick him with this overflow." Jerry will work with us, get something going and be proactive. "Work order 16163 is the work order that was placed with WLC for the

temporary overflow and we have never used it.” Jerry continued that something has to be done and that if he has to “go after the ditch company or after every single one of the board members personally then so be it.” Joan stated that she was unaware of this issue as it was never brought up to her. Jerry has been dealing with this for years and has talked to the board about it outside of Joan. A meeting was scheduled to meet at the 174 Lateral overflow on Jerry’s property the following week.

Adjourn: Len moved to adjourn the meeting at 3:40 p.m. Ric 2nd. A vote was taken. Motion carried.

The next meeting is scheduled for March 14, 2024, at 2:00 p.m. at the Casper Alcove Irrigation District office.

Respectfully recorded by Joan McGraw.

Signature 

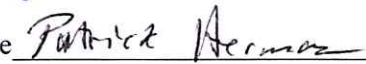
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