

**Casper Alcova Irrigation District  
Regular Board Meeting  
December 14, 2023**

The Casper Alcova Irrigation District (CAID) board meeting was called to order at 2:00 p.m. by President Ron Richner. Those in attendance were commissioners Ric Herman (Vice-Chairman), Brad Olson (Secretary/Treasurer), and members Len Camp, and Dan Robinett. Also, present were Joan McGraw (District Manager) and Tony Jensen (Field Manager). Guest attending Garrett Zimmer, WWC. Members of the public attending, please see the attached sign-in sheet.

**Minutes:**

The commissioners reviewed the minutes for the November 9, 2023, board meeting. Dan moved to approve the minutes as presented. Ric 2<sup>nd</sup>. A vote was taken. Motion carried.

**Financials:**

Joan presented the November financial statement. Ric moved to accept the November financial statement as presented. Len 2<sup>nd</sup>. A vote was taken. Motion carried.

Joan presented the November voucher. Dan moved to accept the November voucher as presented. Ric 2<sup>nd</sup>. A vote was taken. Motion carried.

**256 Drop Structure Level III Guest Attending:**

Level I study - all field work has been completed except by the airport property. Need to get with Tony on SCADA data. Level III - received comments from all parties and will work to incorporate the changes. The final set of plans and bidding documents will be done soon. Project will go out for bid in early 2024.

**Committee Report:**

Jason Gutierrez informed the board the committee would like to wait until after the holidays to visit about the policies and procedures. Brief discussion on the board's plan for getting done, possibly present at the annual meeting.

**Manager's Reports:**

Joan gave a brief update. The majority of time has been spent verifying each landowner's irrigable acres.

Tony gave an update on the ongoing projects including cleaning debris out of Herrick and Iron Creek siphons; pumped and cleaned Lone Tree siphon, pumped out siphon 3 not much to clean; pumped siphon 2 at fish trap so a flow sensor can be installed; cut a bench on west side for access; removed trees and sagebrush at fish trap; pumped tunnel 5 for inspection. Clean silt out of main canal between tunnel 5 and Poison Spider check - approximately 25% complete, 8,000 yards of silt, and 3,700 feet long. Ten miles of roads regraded to improve drainage and access. Upgraded 328 headgate automation, repaired headgate actuator and adjusted upper and lower limits. Survey 256 headgate for flow calculations. Repaired concrete on top of 102 check structure.

**District Commissioner Reports:**

District 1: Ron has nothing to report.

District 2: Len gave a brief regarding Scott Brownell purchasing land and inquiring about irrigation and an old headgate. Tony has a meeting with Scott.

District 3: Brad has nothing to report.

District 4: Dan has nothing to report.

District 5: Ric has nothing to report.

**Old Business**

Joan presented to the board CAID and NCCD’s amended contract for the North Platte River TMDL Implementation Project cost share program for irrigation delivery automation to be signed. No action was needed. This contract was amended to add equipment costs that the board approved.

Joan presented a three-year water usage comparison. Working on going back further.

**New Business**

There was a brief discussion regarding the upcoming election and annual meeting. The meeting will Meeting date, time, location, and speakers were discussed. Joan will look into meeting venues and liability waiver.

**Public Comment:**

Don Pavick presented to the board issues he has been having since a pipe was replaced a few years ago. He feels his water supply has been cut in half. Lengthy discussion with Garrett and Tony regarding the structure, history, and possible fixes. Tony will review further.

Gail Whitman asked if the by-laws committee was working with CAID. Jason confirmed they were. Joan has attended one meeting.

Joan reminded the board that certification training was required to be completed by July 1, 2024. There are several training courses coming up.

The next meeting is scheduled for January 4, 2024, at 2:00 p.m. at the Casper Alcove Irrigation District office.

Meeting adjourned at 2:57 p.m.

Respectfully recorded by Joan McGraw.

Signature \_\_\_\_\_

Date \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

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