



## Casper Alcova Irrigation District

### Regular Board Meeting –October 11, 2022

On October 11, 2022, at 12:00PM the board of commissioners meeting was called to order by Ron Richner, President. Attending the meeting were, Bob Butler Vice President, Paula Stewart Secretary, Ric Herman Board Member, Len Camp Board Member, Brad Olson, Board Member, Drew James, District Manager and Tony Jensen. Landowners attending the meeting were Rozmaring Czaban, Dave North, John Bentley and Jerry Cook, Shawn Gustafson of ECS Engineers agent for Holden Fauber of Faylor Acres Subdivision, Darren Tromble and Garrett Zimmer of WWC Engineering.

**Minutes**-The minutes from September 13, 2022, Regular Board meeting were reviewed by the board. Ric Herman asked to strike the line on Page 7 and replace all 1<sup>st</sup> acre with Operating and Maintenance to be continuity with the proposed amended budget. Ric made a motion to accept the minutes for September 13, 2022, Regular Board Meeting with corrections. Brad Olson second the motion. The minutes were accepted with corrections.

#### **Public Comment:**

**Shawn Gustafson, ECS Engineering** – Agent for Holden Fauber of Faylor Acres Subdivision: Shawn addressed the board and brought the completed encroachment and maps of the Subdivision and where they are needing a crossing. Shawn asked the board to identify the lateral number East of the existing crossing. Drew answered that it was Lateral 218. Shawn went on to say the existing roadway into lot 2 of the subdivision should have an easement and ready for the landowners, which never was recorded or filed in Natrona County. Shawn told the board that the landowners now are not speaking and because of the latter the original plan with the road directly coming off Poison Spider Road at the existing approach needing a new crossing will be used. It was decided that the existing road coming off Poison Spider Road and into lot 2 will need an easement. Shawn specified a 20" steel culvert 45 ft long, smooth interior and corrugated, and they would bed the pipe. Shawn explained the 45ft culvert would make the crossing wide enough for two vehicles to pass. Shawn told the board that Mr. Fauber understands that it will be his responsibility to maintain the road. Shawn told the board that they are



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planning to complete the project by the end of the month. Bob Butler made a motion to approve the encroachment. Len seconded the motion, and the encroachment and culvert plans were approved unanimously.

Dave North-Dave asked the board reconsider motion for the structure he built. Dave stated the structure is not stopping any water, and he would be happy to sign off on a contract with the board as far as Dave maintaining the structure. Dave went on to say the highest the water level was 5 to 6 inches deep. Dave explained that he was not planning to do anything else with the structure and the engineer signed off on the structure. The only area of issue is the lower end, and he went on to say that he couldn't do what he planned to do in the lower part of the structure which consisted of riprap to protect it and bentonite pond liner to keep erosion down. Dave explained the almost all the water going through there was going through an 8" pipe underneath the structure. Drew asked what the purpose of the structure, and Dave answered erosion control. Dave mentioned the need for controlling the flow and reducing the speed of the water. Ric said that if we were to do that, we would need a permit from the state. Drew explained that we would need to send the engineering to get approval from the Bureau of Reclamation (BOR), Drew explained that it wouldn't be a problem if the board would vote to bring the motion from the May 10<sup>th</sup> board meeting back to the table for discussion at the next meeting. The board discussed the options for a metering device and an easement contract. Len made a motion to bring the motion from the May 10, 2022, meeting back to the table for discussion, Bob seconded the motion. The motion from the May 10, 2022, meeting back to the table for discussion.

Rose Czaban-Rose told the board that the pipe was plugged off that comes from Ron Orr's place to hers. She told the board that Roto-Rooter was called out and they couldn't get it unplugged. Rose mentioned that the pipe is rusted out and needs to be replaced. Drew opened a map of the canal and pipeline and explained where Rose receives her irrigation water and where the pipeline gets plugged. Rose told the board that this has been an ongoing issue since she has lived there. Rose and the board discussed the options to fix the problem. Rose mentioned that she lost a second cutting of hay this year because of the plugged pipe and not receiving



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her water. Len asked Rose if she was interested in installing a side-roll to sprinkle irrigate. Ric mentioned that there are cost sharing options through Natural Resource Conservation Service (NCRS). Drew suggested the board to schedule a time to go look at her property.

Jerry Cook-Jerry asked the board what the plans were on the proposed drain. Jerry explained the two options the board has been looking at. Ric mentioned getting price difference on the two ideas. Jerry told the board his offer still stands to sell the pipe to CAID at cost, he told the board he won't be making a dime off the pipe; he just wants the drain fixed. He discussed the increase in cost of the pipe and suggested buying a truckload and stockpile it. Jerry suggested that Lisa Ogden would have copies of previous drain project plans. Drew asked the board if they wanted him to bring in engineering to get an accurate price for the project. Rick answered no, Jerry replied that CAID would probably bid the project out. The board discussed getting elevations on the incline. Jerry negotiated the project lasting 2-3 years that CAID could do the project in segments. Drew and Jerry discussed how much pipe would be needed. Jerry offered to help in any way possible by ordering the pipe and fittings. Drew told Jerry he would draw up options and submit it to the board. Jerry asked who made the motion to change the budget to increase the rates. He went on to say the larger landowners will suffer more than the other landowners.

WWC Engineering-Daren Tromble & Garrett Zimmer-Garrett told the board that they would be working on the Level One Master plan system assessment. Daren told the board that this will entail a high-level detailing of the existing GIS information system which will bring the current GIS up to date and up to current WWDC standards. Garrett told the board WWC Engineering was planning to assess the infrastructure for 2022-2023. Which will be the basis of the level one study. The goal is to complete a GIS system that is user friendly that ditch riders and everyone can access and use. He went on to say that this is a tool that will be developed and used for system assessment going forward. Garrett explained that they would work with the CAID staff on the larger and more critical structures and the ones they have concerns with and maybe go visit those sites one on one. He



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went on to say that everything else they would be doing the work in house with the service technicians and a GIS collector application that works on cellular phones, which we will be using doing the assessment and that anyone can use in the future to check conditions etc. He explained using the the old information and adding new data, will give us data to form criteria. Daren explained the phase one is the first step in getting involved in the WWDC pipeline and it is required to obtain funding. He explained that the level one is an assessment and inventory of the entire system. Daren told the board level one study was done in the past and they will use the past study as a basis to the new study, once the level one study is complete, then level two process will identify the major projects and issues with the budgetary cost estimates. Daren suggested this will help the board prioritize the projects that are needed to be done, the level three process is construction. Daren told the board this is a process that is needed if they want the assistance.

**Financials:** Ron Richner reported the current balances in the Operating account \$ 42,967.44, Casper Betterment \$ 36,819.28, Savings \$ 20,167.41, Payroll \$ 1,431.22, Assessment Savings \$ 353,773.03, and Petty cash \$ 484.18. The board reviewed the financial reports. Brad Olson asked if the Homax Fuel cards were vehicle specific. Drew answered yes. The board discussed the Robert's Rules that Ric Herman sent to the board members. Ric told the board that according to the Robert's Rules the voting rules and that the board should not vote to accept, adopt, approve, or receive the financial reports as the board would be responsible if the reports were not 100% correct. Ric asked Brad if they approve the financial reports. Brad answered that they do approve the financial reports as presented. Ric Herman made a motion to accept the Treasurer reports for September 30,2022, as presented. Bob seconded the motion. The treasurer's report was approved as presented.

**Office Report:** Paula Stewart-

1. End of the Irrigation Season—Paula told the board that the Irrigation Season for 2022 has ended. As soon as the completed meter sheets are received, and



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the meter results are in the system we are sending out the end of year statements which will include any overages and how much will be due for the Supplemental water.

2. Budget Changes- Paula told the board that Korry Lewis requested that she sets up the newspaper notice as soon as she finds out the court date. Brad asked if Korry was the attorney going forward to the budget hearing. Drew replied yes.
3. Annual filing of F-32 Form-Paula told the board that she completed and submitted the F-32 Form on September 30, 2022. She went on to say that she contacted the auditors for a draft to use to complete the form. Paula told the board that the September 30 deadline was important as new law states that if it is not submitted and complete by that date the state would withhold funding.
4. Sign in sheet-Paula brought the sign in sheet to the board's attention. She told the board she wants to have the sign in sheet going forward.

Bob made a motion to approve the Office report. Brad Olson second the motion and the motion carried.

#### **District Manager's Report:** Drew James, District Manager:

Bureau of Reclamation Inspections-Drew told the board that he was giving a recap on the inspections, October 24th & 25th CAID's annual Facilities Review on the canal will begin at the outlet of tunnel 1 moving down the entire canal, and then the Johnson Lateral toward Lateral 256. November 16<sup>th</sup> siphon inspections will start with Lone tree Siphon, Willow Creek Siphon and Poison Creek Siphon. We are currently starting a work order (WO) # 2202 for pumping and cleaning the siphons for the inspections. We are going over the quotes for rental equipment that includes a skid-steer and a pump. WO #2223 will consist of tracking after the cleaning out of the siphons, which will include building walls to repairs in the siphons.



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Water Usage- Drew told the board the water usage as of September 29th was 66, 525-acre feet. Drew told the board that he did not have anything after that date.

Natrona County Weed and Pest- WO# 2219 consisting of tree clearing project on Lateral 256-740 going across Cody Kuykendall's and Rod Forgy's place. Drew showed the board on an overhead they started on 6-mile road and worked 2.72 miles to the bottom has been cleared. He told the board that there was more to do on 6-mile road area. Drew explained that it worked out well with the Natrona County Weed & Pest as they have 5 days of work and approx. 3 miles. Ric asked how the cost sharing with CAID was working out. Drew answered that it was \$15.00 per person per hr., and the county picked up the other part, and their hours are minimal. Drew mentioned that the Weed & Pest is giving us a discount on any algacide, herbicide, and anything we will need for spraying the cleaned areas on the canal. Tony asked about a skid steer bucket that was made to clean out siphons and belonged to the district. The board and Tony discussed where it was. It was determined that Jerry Cook built the bucket and still had it.

CAID Projects- Drew told the board about the projects they had the underdrain project. He played some footages of the drone video near Trappers Route where there was a large washout and holes in the canal bank. Drew showed the board the underdrains that need attention. Drew told the board that phase 1 of the project will be getting access to the underdrains, WO # 2202 & 2205 split in four sections which is 15.4 miles of roads to get access to 22 of the underdrains which he explained as Trappers Route to the outlet of tunnel 2. Drew went on to say WO# 2206 & 2208 is 13.9 miles and 3 sections of road that goes from Lateral 102 to Tunnel 5 which consists of 12 underdrains. Drew explained that he observed the underdrains were bad in that area, but there was more leaking than they were silted in. Drew explained he was working with Lisa Ogden with Natrona County Conservation District and the main selenium component is set to the Oregon Trail Drain. Drew went on to say WO# 2209 through 2212 which is cleaning 4 sections of Oregon Trail drain, which will open 7.11 miles of drain. Drew showed the board areas down by South 6-mile road on the overhead. He discussed the culvert on



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Poison Spider Road with a hole in the top of it on the slope to the road. Drew told the board that he met with Mike Haigler from Road and Bridge to look at the hole. Drew went on to explain that the project would include draining and cleaning the ditch going south to Dave North's place, and he might need to use the long stick to reach the bottom of the ditch. Drew explained that this project was eligible for cost sharing with NCCD and once completed we can take to Water Development to receive AG funds to cover part of the project. Drew mentioned that by breaking the projects into phases it was eligible for outside funding and he pointed out that using the work order system will help to track time and costs. Drew told the board the start date for WO#2221 on Lateral 256-82 and the plan was to clean up road, trees and establish a slash pile by 6-mile siphon, this will include the trees are growing into the ditch and flooding out the neighbor. WO# 2201 for the 256-58A-overflow project was created and is still in the planning stages, he explained that he talked to Mike Haigler, and we have an encroachment for the county, by the commonly called "mausoleum", Natrona County has a box culvert underneath the road, CAID planning to build a concrete wall to tie into the culvert approx. 4ft by 21 inches. Drew told the board that the WO#2227 for Lateral 59 washout was in the planning stages and may be contracted.

Equipment-Drew told the board that the rental quotes from Wyoming Rents, Equipment Share have not been received at this time. He mentioned that the purchase quote from United Rental for a 750 BTU indirect fire heater and generator was \$13,000. Drew told the board that during the past month CAID purchased a Ford F-250 Diesel Pickup for \$17,000.

Safety-Drew told the board that CAID was denied the training grant according to Title 1, Chapter 39, Section 1-39-103 Wyoming Department of Training Fund; Irrigation Districts are explicitly excluded.

Bob made a motion to accept the district manager's report. Len Camp seconded the motion. The district manager's report was accepted.



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#### **District Reports:**

District 1- Ron Richner: Ron told the board that Laterals 57 and 59 were needing attention. Drew told Ron that they were in the process of re-assessing the damage to the laterals and they would be bidding out the work in the spring.

District 2- Len Camp: Len told the board that he had a question regarding Jerry Cook's public comment, if we pipeline the drain going up how that is going to change the drain. The board discussed a timeline and costs.

District 3-Brad Olson: Brad told the board landowner Rob Jongsma contacted him and was agreeable to what we are needing to do with the drain. Drew told Brad that we wanted to have a plan before we start the project.

District 4- Bob Butler: Bob told the board that Don Hollingsworth subdivision was the only issue.

District 5- Ric Herman: Ric told the board they needed a plan for Lateral 328 in the event there is a flash flood or an emergency. Ric let the board know that if he was the only one with a water order and he checked the water up or we get a shot of rain it could cause a flood. He went on to say it was bad at the end of the canal before it goes through the fountain. Drew came up with an idea, he told the board when the canal was built there were sand checks, chain crossing the 2 by 4's down the fence in the ditch. When the water hits it and knocks the sand out of the ditch. Brad replied that he uses the same technique on his place, and it works well. Ric mentioned that the embankment is eroding and coming down. Drew mentioned to start a work order for the repair. Ric suggested that Lateral 256-380 needed some attention, it is starting to fall apart up by Randy Welch and Roxy Chamberlain's place. The board looked at the site on the map. Ric suggested that it should be on the list of priorities. Ric explained that the ground is drying out and it doesn't support the ditch which is elevated. Ric asked if Drew could fly down it with the drone. He mentioned that the pipeline that was installed on Lateral 328 near his place has made a huge difference eliminating the selenium and alkali problems.





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**OLD BUSINESS-**

1. Budget changes – Drew told the board that we are waiting for the hearing date for the amended budget.

**NEW BUSINESS:** - No new business.

Ric made a motion to adjourn the meeting 3:47pm.

Respectfully submitted.

Ron Richner, President

Paula Stewart, Secretary